

Minutes of the
HOME Board Meeting
March 21, 2024

Members Present: Jeff Smith, Duane Paulson, Russell Kutz, John Kannard, Maria Watts, Christine Howard, Jay Shambeau, Deb Sielski, Christine Howard, Jay Schreurs

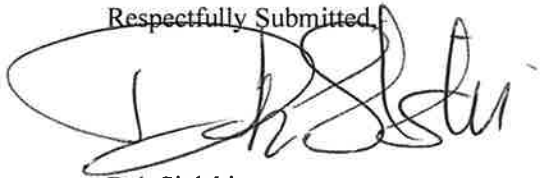
Staff: Kristin Silva, Christina Brockish, Lisa Johnson, Debbie Narus

Absent: Kathleen Schilling, Kris Deiss

Guests: Joe Nettesheim, Family Promise; Roxanne Witte, Jefferson County

1. The meeting was called to order via Teams by Deb Sielski, Chairperson, with a quorum of the Board present at 10:00 am via Microsoft Teams Meeting and in Room AC355/359 of the Waukesha County Administration Center, 515 W. Moreland Blvd., Waukesha. The public could call 414-435-2078 Conference ID# 298 993 077 to attend the meeting.
2. The Board Chair led the Pledge of Allegiance.
3. On a motion by John Kannard and seconded by Jay Shambeau the minutes from the February 15, 2023, HOME Board meeting was unanimously approved.
4. On a motion by Deb Sielski and seconded by John Kannard the minutes from the February 28, 2023, Non-Congregate Shelter Development Committee meeting was unanimously approved.
5. No public comments. Kristin informed the Board that Congress passed the 2024 Federal Budget, and HUD should send us our actual budget numbers in the next 30--60 days.
6. Kristin presented the updated Financial Status report. Staff worked with County fiscal staff to revise this report so there are no longer any manual entries. Instead all the information is being pulled from the accounting system. The Core programs are still slow right now. CHDO funds are extensive, and we need a CHDO project soon. We now have a HOME-ARP financial spreadsheet also.
7. Joe Nettesheim from Family Promise gave the HOME Board an overview of their Non-Congregate Shelter Project. This application is an extension of their Apartment Shelter Program. They are requesting \$794,000 to purchase 4-8 apartment units. They will operate an emergency shelter program for families in these units. Families will be able to stay 30 days, with extensions up to 90 days. Families will receive case management and assistance finding permanent shelter while in the apartments. On a motion by Jay Shambeau and seconded by Christine Howard, the Non-Congregate Shelter Application-Family Promise of Waukesha County was unanimously approved.
8. 2023 CAPER- On a motion by Maria Watts and seconded by Russell Kutz, the board unanimously approved the submittal of the 2023 CAPER to HUD.
9. On a motion by Duane Paulson and seconded by John Kannard, the meeting was adjourned at 10:30 am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Deb Sielski', written over the 'Respectfully Submitted,' text.

Deb Sielski